

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 28 JULY 2009**

Councillors \*B. Harris (Chair), \*Bevan, \*Kober and \*Reith

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC15	<p><b>APOLOGIES FOR ABSENCE (IF ANY)</b></p> <p>None.</p>	
PROC16	<p><b>DECLARATIONS OF INTEREST</b></p> <p>None.</p>	
PROC17	<p><b>MINUTES</b></p> <p><b>RESOLVED:</b></p> <p>That, subject to the amendment with respect to point 2 of the resolution under minute number PROC09 set out below, the minutes of the meeting held on 7 July 2009 be approved and signed.</p> <p>1. That in accordance with Contract Standing Order 11.01 (b) approval be granted to the award of the contract for the replacement of the water treatment system at Tottenham Green Leisure Centre to <u>Europools PLC</u> on the terms and conditions set out in the Appendix to the interleaved report with a construction period of 10 weeks based on the work commencing in December 2009 and being completed by March 2010.</p>	HLDMS
PROC18	<p><b>COMMISSIONING OF DOMICILIARY CARE WITHIN THE SOCIAL CARE AGENDA</b></p> <p>The Committee considered a report that sought agreement to the extension of the current contract arrangements with respect to the commissioning of Domiciliary Care for up to twelve months.</p> <p>In response to a query the Committee was advised that it would be possible to discuss the possibility of re-apportioning the division of care between the providers and officers agreed to investigate this. However, continuity of care would need to be considered, particularly given that Service Users were likely to experience a significant degree of change as the Transforming Care agenda progressed.</p> <p>It was noted that the Care Quality Commission (CQC) had rated the proposed providers with a three star rating that was classed as 'Excellent'.</p> <p>The Committee was advised that a twelve month period for the extension had been sought to ensure that there was sufficient time for a smooth transition of services to be completed. There was however an expectation that this would be completed well within this period.</p>	ACCS

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	<p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That, in accordance with Contract Standing Order 13.02, approval be granted to an extension of the current block contracts with Sevacare and London Care and Approved List contracts arrangements with various providers by up to 12 months to not later than 31st March 2011 on the terms and conditions set out in the Appendix to the interleaved report.</li> <li>2. That authority to terminate the contracts at an appropriate point within the year's extension to allow a smooth transition to the new arrangements be delegated to the Director of Adults, Culture and Community Services in conjunction with the Cabinet Member for Adult Social Care and Wellbeing.</li> </ol>	<p>DACCS</p> <p>DACCS</p>
<p><b>PROC19</b></p>	<p><b>OATFIELD &amp; TWYFORD LIFT IMPROVEMENTS</b></p> <p>The Committee received a report that sought agreement to award a contract for the lift replacement works at Oatfield House and Tywford House, Tottenham, N15.</p> <p>The Committee was advised that there were two amendments to the report. The first related to paragraph 7.5 of the report which should have stated that the 'start date for <u>possession</u> was 5 October 2009... ' and not 'installation' as stated.</p> <p>The second amendment related to paragraph 12.14 which should have included the following sentence:</p> <p><u>'Of those affected, this equates to an average cost of £2,712.04 per leaseholder'</u></p> <p>Assurance was sought that any vulnerable residents who would be affected by the loss of the lifts during the specified period had been identified. It was confirmed that Homes for Haringey had advised residents of the proposed work via the regular newsletters they received and these had asked anyone who would be affected to contact their Tenancy Officer.</p> <p>It was further confirmed that this had also been highlighted in earlier newsletters when the first and second Notices of Work were issued.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p>	

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	<p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That in accordance with Contract Standing Order 11.01(a) approval be granted to the award of the contract for lift replacement works at Oatfield House and Twyford House to PDERS Ltd on the terms and conditions set out in the Appendix to the interleaved report.</li> <li>2. That the total estimated cost of the scheme excluding fees as detailed in paragraph 2.1 of the Appendix be noted.</li> </ol>	<p>DUE  DUE</p>
<p><b>PROC20</b></p>	<p><b>RHODES AVENUE PRIMARY SCHOOL EXPANSION - PROCUREMENT OF DESIGN CONSULTANCY</b></p> <p>The Committee received a report that sought approval to award a contract for the design and technical services for the Rhodes Avenue Expansion project for the duration of the project.</p> <p>The Chair requested that future reports should avoid repetition and summarise the references made to the links with other Council Plans and priorities.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p><b>RESOLVED:</b></p> <p>That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for design and technical services for the Rhodes Avenue School extension to NPS London Ltd and spending on this contract be authorised up to the sum detailed in paragraph 14.1(d) of the Appendix to the interleaved report for the duration of the project.</p>	<p>DYCPS</p>
<p><b>PROC21</b></p>	<p><b>BROADWATER FARM INCLUSIVE LEARNING CENTRE - PROCUREMENT OF DESIGN CONSULTANCY</b></p> <p>The Committee received a report that sought approval to award the contract for design and technical services for the duration of the BWF ILC project.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p><b>RESOLVED:</b></p> <p>That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for design and technical services for the Broadwater Farm Inclusive Learning Campus to</p>	<p>DCYPS</p>

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	<p>NPS London Ltd and spending on this contract be authorised up to the sum detailed in paragraph 14.1 of the Appendix to the interleaved report for the duration of the project.</p>	
<p><b>PROC22</b></p>	<p><b>BUILDING SCHOOLS FOR THE FUTURE - PROJECT MANAGEMENT PROVIDER</b></p> <p>The Committee received a report that provided an update on the additional work involved in re-tendering the Heartlands High School and that sought approval for the additional resources required to manage the reminding future work of the BSF project.</p> <p>It was noted that the additional resources requested did not represent a rise in the rate paid per hour; this was required due the level of work increasing. Existing contracts allowed for a 12% rise beyond the anticipated cost of the original contract and the report set out why the rationale for this.</p> <p>The Chair noted the Chief Financial Officer’s comments, set out in the report, with respect to the proposed extension to the contract to include the ‘contract administration responsibilities’ and this point was acknowledged by officers.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That the additional cost incurred as a result of work required to re-tender for the Heartlands High School be noted</li> <li>2. That, in accordance with Contract Standing Order 13.02, approval be granted to the scope and terms of the extension to contract for the Building Schools for the Future (BSF) Project Management services with Mace for the remaining phase of the BSF programme as set out in the Appendix to the interleaved report.</li> </ol>	<p>DCYPS</p> <p>DCYPS</p>
<p><b>PROC23</b></p>	<p><b>BUILDING SCHOOLS FOR THE FUTURE: AWARD OF CONTRACT FOR CLERK OF WORKS</b></p> <p>The Committee considered a report that sought approval to award the Building Schools for the Future (BSF) contract for Clerks of Work on the first seven schools and a separate Clerk of Works Contract for the final five schools.</p> <p>It was noted that approval was being sought retrospectively in respect to one of the contracts and it was explained that this was because the BSF team had assumed that the successful contractor would be viewed as an internal team and therefore approval from the Committee would not be required. Apologies from the BSF team for this misunderstanding were given.</p>	

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	<p>The Committee was advised that this oversight had come to light during the preparation for the 2<sup>nd</sup> tender process.</p> <p>The Chair drew Members attention to the legal advice that had been given with respect to this issue.</p> <p>In response to a query, the Committee was advised that the Clerks of Work would not be appointed on a full time basis to each school. However, expectations around what the Clerks were expected to oversee and the amount of time they should spend on site would be stated contractually.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of a contract for Clerk of Works services to Homes for Haringey for the duration of the Building Schools for the Future programme for the first seven BSF schools on the terms and conditions set out in the Appendix to the interleaved report.</li> <li>2. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of a contract for Clerk of Works services to John Burke Associates for the duration of the Building Schools for the Future programme for the last five BSF schools on the terms and conditions set out in the Appendix to the interleaved report.</li> </ol>	<p>DCYPS</p> <p>DCYPS</p>
<p><b>PROC24</b></p>	<p><b>BUILDING SCHOOLS FOR THE FUTURE: AWARD OF CONTRACT FOR FURNITURE FIXTURES AND EQUIPMENT</b></p> <p>The Committee received a report that sought approval to award BSF contracts for Furniture Fixtures and Equipment.</p> <p>In response to a question it was noted that some Head Teachers had expressed dissatisfaction around the degree of choice that had been offered and the cost attached. Members were assured that this had been taken on board and options for extending the range of products available were being considered.</p> <p>The Cabinet Member for Children and Young People noted that it was important that a response was drafted to schools with respect to concerns. This should give an overview of the wider issues that the Council had to consider when selecting a provider including quality and sustainability.</p>	

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The meeting ended at 5.55pm.

BOB HARRIS  
Chair